

2448 S. 102nd St.  
West Allis, WI  
53227-2147

**St. Francis Mortgage Corporation**

"Where Promise Meets Performance"

SFMC AE:

Phone# 800-798-7210

Fax# 800-798-6960

Date: \_\_\_\_\_

Please fax conditions to 800-798-6960 or Email conditions to: 2nd.mortgage@stfrancismortgage.com

**Borrower:** \_\_\_\_\_

**Co-Borrower:** \_\_\_\_\_

**Mid Credit Score:**

**Mid Credit Score:**

**Broker Name:** \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Contact(s):** \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

<u>Loan Type</u>	<u>Program Type</u>	<u>Income Type</u>
30/15 Balloon _____	30 yr Fixed _____	Flat Fee _____
15 Year Fixed _____	Other _____	Deal Saver _____
HELOC _____	Bridge _____	Other _____
		Full Doc _____
		Stated _____

<u>Asset Verification</u>	<u>Loan Details</u>	<u>Loan Details</u>
Verified _____	Appraised Value \$ _____	CLTV _____ %
Stated _____	Loan Amount \$ _____	Rate _____ %
	YSP/Flat Fee \$ _____	Rate as of: _____
	SFMC UW Fee \$ _____	(Rate is locked when SFMC has underwritten the file)

<u>Lien Position</u>	<u>Property Type</u>	<u>Loan Purpose</u>
1st _____	1 family _____	Home Improvement _____
2nd _____	2 unit _____	R/T Refinance _____
	3-4 unit _____	Cash Out Refinance _____
	Condo _____	Debt Consolidation _____
	Hi-Condo _____	Purchase Money 2nd _____
No PPP _____	Condo Conversion _____	Bridge Loan _____
1 year / 2 month _____	Townhouse _____	

**Documentation Required**

- Accurate 1003 (mandatory with submission)
- Accurate 1008 (mandatory with submission)
- Tri-Merge Credit Bureau (mandatory with submission)
- GFE and TIL
- Appraisal (when necessary)
- Homeowners Insurance Updated to Include SFMC
- Limited Title Search (full title required on some; not required on purchases)
- Last years' W2 Statement
- Last 30 days' pay stubs
- Last 2 years' tax returns (self employed, full doc only)
- Written VOE (stated W2 only)
- VOD or Recent Account Statements Verifying 6 Months Reserves (if SIVA only)
- Fully Executed Offer to Purchase with Condition Report
- Copy of Earnest Money Check (purchases only)
- 1st Mortgage Commitment (simo) or Note
- Last Years' Schedule E (if using rental income; only if owned > 1 year) (cannot "state" rental income)
- Current Lease Agreements (if using rental income) (cannot "state" rental income)
- Copy of HUD (if purchased or refinanced within last year)

**\*\*SFMC Field Submission Form...Additional Conditions May Be Required!**

Mortgagee Clause: St. Francis Mortgage Corporation, ISAOA, 2448 S. 102nd St. Suite #250, West Allis, WI 53227

<u>Closing Information</u>	<u>Simultaneous Close?</u>	YES	NO
	(If "Yes" please provide the following)		
Closing Date _____	New 1st Mortgage Investor	_____	_____
Closing Agent _____	New 1st Mortgage Balance	_____	_____
Agent Ph# _____	New 1st Mortgage PITI	_____	_____